

# Application for Deferment of Summer Taxes

Issued under the authority of Public Act 206 of 1893; MCL 211.51

**INSTRUCTIONS:** File this application with the treasurer of your city, village, or township. You may file your intent to defer until September 15, or until the date your summer taxes are due, whichever is later. **Do NOT file with the State Treasurer's Office.**

**NOTE:** Though filing this form is voluntary, your tax due date will not be extended unless this form is filed. The local treasurer may require additional documentation to verify your claim.

PART 1: APPLICANT INFORMATION			
Last Name		First Name	M.I.
Telephone Number		Property Identification Number	
Address of Principal Residence (street number and name, city, state, ZIP code)		Name of City, Township, or Village (taxing authority)	
		<input type="checkbox"/> City	<input type="checkbox"/> Township <input type="checkbox"/> Village

PART 2: DEFERMENT INFORMATION	
<p>I hereby request that the Treasurer of the above-noted municipality defer the due date of the summer taxes on the property identified above, without penalty or interest charges, until February 15 (payment must be received on or before February 14 to avoid penalty and interest) based on the following qualification:</p> <p>(Check 1 or 2 below to identify your basis for this application. Select one choice only.)</p> <p><input type="checkbox"/> <b>1. Principal Residence:</b> I certify that my gross household income for the preceding calendar year did not exceed \$40,000 and that I qualify for the deferment provided for in the General Property Tax Act under the classification marked below:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> 62 years of age or older, including the unmarried surviving spouse of a person who was 62 years of age or older at the time of death</li> <li><input type="checkbox"/> Paraplegic, Hemiplegic, or Quadriplegic</li> <li><input type="checkbox"/> Eligible Servicemember, Eligible Veteran, Eligible Widow or Widower</li> <li><input type="checkbox"/> Blind Person</li> <li><input type="checkbox"/> Totally and Permanently Disabled</li> </ul> <p><input type="checkbox"/> <b>2. Agricultural Real Property:</b> I certify that I own the above property, which is classified or used as agricultural real property, and that the gross receipts of agricultural or horticultural operations in the previous year (or the average gross receipts for such operations in the previous three years) are not less than my household income for the preceding calendar year.</p>	

PART 3: CERTIFICATION	
<p>I understand that if this deferment is approved, the deferred taxes must be paid on or before February 14 in order to avoid penalty and interest. I also understand that misleading or false statements on this application may subject me to penalties and interest for late payments of taxes.</p>	
Applicant's Signature	Date

FOR CITY, VILLAGE, OR TOWNSHIP USE ONLY	
Deferment Approval Signature	Date

## Instructions to pay Tax Online

Start by clicking the link for "**Online Tax Payment**". This will direct your web browser to a third-party site that provides the capability to pay your taxes on-line. Please be advised that there is a fee (approximately 3%) for online credit card payments. Electronic check payments are charged a flat fee of \$3.00 per transaction.

Once your browser has been directed to the third-party site, verify that you are in "Current Tax" this allows you to search for your property. You can search by a number of different criteria including address, street name, parcel number, and owner name. Fill out the desired criteria and click the "search" button at the bottom.

The next screen will show you the results of your search. If you don't see what you are looking for simply click the "back" button in your browser so that you can perform another search. Otherwise, select the property that you wish to make an online payment for by clicking the link for the parcel number.

The website will then display a page with detailed tax information for the selected property. Scroll down to the bottom of the screen to view current and previous tax bills.

The bottom of the screen will show you current and previous tax bills, along with the amount due for each one. Bills that have not yet been paid might have a link along the right hand side that says "**Pay Tax Bill Now.**" Click on the link to proceed to the next step. If you do not see this link, then online payments are not possible for that particular bill.

The screen will ask you to confirm some of the payment details including the amount and payment type (either credit card or electronic check). Click the "pay now" button once you have confirmed the information on this screen.

The next page will again confirm the details of your payment and show you the amount of the associated convenience fee. You will need to read and accept the terms and conditions and click the "accept" button in order to proceed.

The system will now ask you to supply the details for your selected payment type. This might include your name, address, and credit card or banking information. The payment site uses a secure SSL connection to keep your information safe. You will need to provide the requested information and then click the "continue" button at the bottom of the page.