



**David S. Russell**  
*Chief of Police*

## Unadilla Township Police Department

126 Webb St. • P.O. Box 264 • Gregory, MI 48137-0264  
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(517) 546-9111, *Central Dispatch*



*Est. 1968*  
[www.unadillapolice.org](http://www.unadillapolice.org)

### Police Department Applicant:

Thank you for applying for a position with the Unadilla Township Police Department. Your first step is to complete an application for employment. Please complete the application in its entirety. If you submit a resume, please submit it when you turn in your job application. All peace officer applicants are required to have a high school diploma or GED and be MCOLES certified or certifiable at time of appointment. The equivalency of a two-year college degree or more is highly desirable. All reserve officer applicants are required to have a high school diploma or GED. Prior reserve officer training academy certification is preferred.

An applicant must be of good moral character and not have any criminal arrest record. Applicants must have a valid driver license and pass an extensive background investigation prior to appointment. Applicants may be asked to submit to drug testing and may be asked to pass a physical examination prior to appointment. Applicants should have strong communication skills including the abilities to speak and write clearly.

Much of police work involves written reports and communicating with the public. As part of the hiring process, you will be given a series of events and then asked to write a report that sufficiently details the incident. You will also be asked to write a one-page essay as to why you chose to enter the law enforcement profession and the qualities that you believe you bring to the Unadilla Township Police Department.

Application materials are available on our website at [www.unadillapolice.org](http://www.unadillapolice.org). Applications may also be obtained from the Unadilla Police Department located at 126 Webb St. (one block east of Main St.) in Gregory, MI. The Unadilla Township Police Department is an equal opportunity employer.

This department embraces the concept of community-oriented policing. We treat our residents and the public we encounter with respect, courtesy and a service attitude. We encourage every reasonable effort be made to assist the public whenever possible.

Officers are expected to work holidays, weekends and both day and night shifts. Our community is rural and we typically only have one officer working at a time. We have excellent relationships with our neighboring police agencies but assistance is often five minutes or more away. These are factors that you should consider prior to submitting your application.

Respectfully,

A handwritten signature in black ink that reads "David S. Russell".

David S. Russell  
Chief of Police

*"Serving Our Community"*